

WELWYN HATFIELD BOROUGH COUNCIL
 CABINET – 3 DECEMBER 2024
 REPORT OF THE EXECUTIVE DIRECTOR (FINANCE AND TRANSFORMATION)

ACTIONS STATUS REPORT

1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 5 November 2024:

Minute	Action	Status/ Date Completed
308.1	FP2085 Council Tax Support Scheme 2025/26	Cabinet agreed to recommend to Full Council that the localised council tax support scheme continues in 2025/26 to help people on low/no income to receive a reduction on their council tax.
309.2	FP2079 Arboriculture Contract	Cabinet agreed to: a) Award the following contracts for an initial three year period (with an optional one year extension) commencing on 1st January 2025: □ Lot 2 (Maintenance of Young Trees) is awarded to: Maydencroft Limited □ Lot 3 (Maintenance of Woodland trees) is awarded to Maydencroft Limited b) Extend the current contract with Maydencroft Limited for a period of three months for maintenance of urban trees (Lot 1). c) That new procedurement can commence for Urban Tree Maintenance (Lot 1) and be evaluated 50% on price and 50% on quality.
310.1	FP2062 Sustainability Supplementary Planning Document	Cabinet agreed that: a) The Draft Sustainability SPD (Appendix A) be subject to public consultation for a period of six weeks; and b) The associated SEA/HRA Screening Report is consulted upon with the consultation bodies/nature conservation body for a period of six weeks
310.2	North West Hatfield Masterplan Supplementary Document	Cabinet agreed that the North West Hatfield Masterplan as detailed in Appendix A of the report be taken forward for public consultation for a period of six weeks.

311	Treasury Management Mid-Year Report 2024/25	Cabinet noted the current treasury position and Treasury Management Indicators.
312	CAPITAL BUDGET MONITORING REPORT Q2	Cabinet noted: a) The capital forecast outturn position b) The forecast position as of 30 September 2024 for funding of the capital programme and reserve balances as reflected in Table 2. c) The virements set out in Section 3.2.
313	REVENUE BUDGET MONITORING REPORT Q2	Cabinet noted: a) The revenue forecast outturn position as at Quarter 2; and b) The position on debts set out in Section 5 of the report
314	RISK MANAGEMENT - QUARTER 2 RISK REGISTERS 2024/25	Cabinet noted: a) The Risk Registers at Quarter 2 2024/25; and b) The comments and actions in respect of the strategic and serious/severe operational risks.
315	Gambling Act Policy	The Cabinet: a) Noted the Welwyn Hatfield Council revised Statement of Principles under the Gambling Act for 2025-2028; b) Noted the results of the public consultation; and c) Agreed to recommend to Full Council that the proposed changes to the policy be approved
316	Q2 Performance Monitoring	The Cabinet noted the report and its appendices.
317	Achievement List – July to September 2024	Cabinet noted the Achievement List for July-September 2024.

During the period since the last Cabinet meeting, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	Action	Date Completed
2024-32	Contract for Telephony	November 2024
2024-33	Contract Award – The Green and Springfield House	November 2024